
**CROOK COUNTY MEDICAL SERVICES DISTRICT
BOARD OF TRUSTEES MEETING MINUTES**

August 27, 2015

Call to Order

President Sandy Neiman called the meeting to order at 5:30 pm.

Adoption of Agenda

Judy Bettmann moved to adopt the agenda with the addition to New business, to discuss meetings to rotate to Hulett and Moorcroft. Judy Hutchinson seconded the motion. Motion carried.

Approval of Minutes

July 30th minutes – corrections include:

Attorney fees were paid from refund check Galaxy on settlement.

Moorcroft vote previously on team

Jeff is Administrator in training under Maureen Cadwell of Newcastle.

Thank you for the cane and walker donated to the LTC.

Judy Hutchinson moved to approve the minutes as corrected. Judy Bettmann seconded the motion. Motion carried.

August 14th minutes – *Judy Hutchinson moved to accept the minutes as approved. Roger Jones seconded the motion. Motion carried.*

Financial Report – Mark Lyons – Mark discussed the financial reports. He commented that the cost report, line 3 shows \$150,540.25, which is a high estimate. The actual cost varies.

Bear Lodge Financials

July 2015 Balance Sheet – Net revenue shows \$605,955.11. Total operating is under budget \$19,487.52. It would show \$18,853.63 loss instead of income. Timing of mill levy changes, and influences the report.

July 2015 Income Statement

July 2015 AR Aging Report

August 24, 2015 Cash Position

Cost report will be due November 30th. Eide Bailey will start late September, and work thru mid November.

The Change-over to Athena. Healthland – we are cleaning up now. Multiple statements – from two billing software companies being used.

Roger made the motion to approve the financials as presented by Mark. Judy Bettmann seconded the motion. Motion carried.

Board Treasurers Report

Judy Bettmann presented the Board Treasurer's report.

8/14/15 - \$423,813.07 balance.

8/15/15 - \$ 31.50 interest

8/27/15 – Balance \$423,813.07

Judy Hutchinson moved to ratify the Board Treasurer's Report. Roger seconded the motion. Motion carried.

Payments Ratification

Accounts Payable Ratification: July 2015 – Jeff presented the AP report. \$335,858.71. Long Term Care travelers are down. The Athena contract is not received yet. \$171,256.44 will be credited when the contract is signed by Athena.

Front Range – a Certified check from the bank, from the Trustee account, has been cashed.

Payroll Ratification: July 2015 – Payroll for July was \$365,865.53. July included three payrolls. *Connie Lindmier made the motion to approve Accounts Payable and Payroll in the Amount of \$335,858.71 for AP and \$365,865.53 for Payroll. Judy Hutchinson seconded the motion. Motion carried.*

Old Business

Athena / Razor – September 3rd Athena should come out. Jeff is pushing to get the contract. Mark is having major financing (program) issues with Razor again after their updates. There are enough computers for the update. Providers will take I-pads or smaller tablets into patient rooms. All computers are accounted for.

LTC Bathing Room – Complete. It is a huge hit with residents and staff. All bath, shower, storage, salon are completed. Thank you to all who donated.

New Windows – Mel Miller, Maintenance, presented the project timeline. Completion of the project is set for November 6, 2015.

Connie moved to have Mel move forward to work with the contractor to purchase the windows and doors, and to continue the project. Judy Bettmann seconded the motion. Motion carried.

Mobile CT Scanner – The Mobile CT is running, staff is trained. The organization has been very responsive.

Replacement of two hot water heaters in LTC – One water heater is in place. It will be approximately two weeks for the second water heater and the water softener. The water softener cost is \$2,500.00.

Helmsley Grant – Jeff met with GE Health Care – for a new 64 slice (+- \$1.2 million cost). In the beginning of July – August one of the organizations will be accepted for the grant. We should hear early October 2015. It will take 14.6 months to get ROI – return on investment if we have to remodel/renovate the “back 40” room. It is 95% sure that we will receive the grant. It is a +- 10 month project. The room to be used will be a separate room – not the same room as when Galaxy estimated the costs. (Storage room – front of that area).

Investigator Committee Report

Scott Goodspeed, Stroudwater - Connie presented the Investigator Report.

Management Committee Report

Health Management Services, LLC Presentation. Judy Hutchinson presented the information from Health Management Services and other options.

Counter proposal with Rapid City Regional. Roger Jones and Glenn Wyatt met with Rapid City Regional. The proposal included increasing the amount paid to RCR. Due to legal issues, the proposal as sent by RCR could not be accepted.

Casey Peterson – Mark Lyons presented a proposal from Casey Peterson. John Miller would come in to do an Assessment. Cody Hartl would be the new CEO/Administrator, and would be trained by John. He would be an employee of CCMSD. Dana – would be a potential accountant, with Mark working with her.

Most options were available ASAP.

Public Comments – Topics discussed included State Statutes; Open meeting laws; Mill levy; Cost comparison; Mill levy money spending. Thank you to Jeff for what he has been able to do in the short time he was here.

New Business

Request to pay July Attorney fees out of Trustee Account – *Judy Hutchinson moved to table payment of \$16,558.83 until September. Judy Bettmann seconded the motion.*

Casey Peterson Financial Management Proposal – see above
Meetings to rotate to Moorcroft and Hulett – time & dates

CEO Report – Jeff Mengenhause, CEO

CCMSD Health Insurance – Health insurance as of September 1, they hope to have it taken care of. Rocky Mountain Administrators will work on a contract with the employees. Assurant Health pulled out of the insurance market, and no longer will carry health insurance. Costs to CCMSD and employees will be determined after evaluation.

Wyoming Nursing Home License – not discussed

Physician Recruitment –

James C Larsen, MD was hired. He will temporarily start 8/26/2015 at one day a week. He will work ER, and 10 hours in the clinic – three days/week. Now he is at 6 hours/day.

Warren Shaulis, NP, will come in September, contingent on receiving his Wyoming license. He will work 10 hours in the clinic.

Two other NPs will work in Moorcroft.

Dr. Kasim – NP September 8 to interview. He will work 6 months to see if it works.

Credentialing will be completed, when agreements are signed, presented, and approved by the Board.

The following persons: Larsen, Shaulis, NP, NP, Dr. Kasim – to be credentialed.

Executive Session

At 7:17 pm Judy Hutchinson moved to go into executive session for contract review and consultant options. Judy Bettmann seconded the motion.

At 8:55 pm Judy Hutchinson moved to go out of executive session and back into public meeting. Judy Bettmann seconded the motion. The board moved out of executive session.

Investigator Committee Report

Connie moved to contact Scott Goodspeed to see cost for Board Training only. Roger seconded the motion. Motion carried.

Management Committee Report

Judy Hutchinson moved to set up interviews with Health Management Monday September 3, or Thursday, September 7th. Judy Bettmann seconded the motion. Roger questioned if they were to present tonight.

They had a prior commitment. Motion carried.

Roger Jones moved to have Cody Hartl and John Miller from Casey Peterson available Monday or Thursday for interviews. Connie seconded the motion. Judy Bettmann questioned if we have both on the same day. Motion carried.

Roger stated if the Casey Peterson proposal is voted on, the CEO will stay on, and no interim CEO will be needed.

Judy Hutchinson stated that the decision will be contingent on the interviews.

Roger discussed John Miller assessment of the staff/hospital. Scott Goodspeed to do Board assessment in this case.

Judy Hutchinson stated that we need to make the decisions as soon as possible.

Sandy will send out a notice of special session when date is set.

Mark will walk with John and Cody and set up time of the special meeting Monday or Thursday.

Discussion of the next regular meeting took place. *Judy Hutchinson moved to have the next meeting September 24, 2015 at 1:00 p.m. Judy Bettmann seconded the motion.* Roger asked that we make it at 5:30 for the public and employees. *Judy Hutchinson rescinded the motion and made the motion to have the next regular board meeting at 5:00 pm at the Sundance Bank meeting room, September 24th. Judy Bettmann seconded the motion. Motion carried.*

Adjournment

At 9:15 pm Judy Hutchinson moved to adjourn. Connie Lindmier seconded the motion. Meeting was adjourned at 9:17 p.m.

Next Meeting: September 24, 2015 at 5:30pm Thursday

Special Meeting: September 3, 2015.