

Present on Phone Call or in person: Nathan Hough, CEO; Judy Bettmann, Treasurer; Judy Hutchinson, Trustee; Connie Lindmier, Secretary; Roger Jones, Trustee; Bonnie LeSeuer, HMS; Joe Rude, HMS; Sandy Neiman, President.

Nathan will hand out a plan of corrections and email a copy.

Nathan – update on Moorcroft clinic. Ben Glenn working out of town, Mayor out of town, Town Council. Asbestos report may be hold-up.

Will be better off to take care of

Bids: cheapest \$47,000 up to \$150,000. Asbestos bids \$16, 17, 18,000.00.

Sandy – have you tried to contact council members?

Nathan – yes. Mr. Peck lawyer-talked to him several times.

Sandy – maybe plan to go to next city council meeting.

Nathan – that is what I plan to do. When time to tear it down, we will take care of abatement.

Discussed what to do in short term.

Roger - let town bring it up, to put out bids, not Nathan or the board.

Judy – We need to tell them we just need a letter of intention – otherwise we will go ahead with plans to tear it down.

Sandy – what about plan to city council, and can put it paper.

Nathan – will call city clerk to get final plan in place.

Roger – if afraid of abatement can put upper limit on abatement that we will pay for.

Nathan – he is researching what we can do – can do 160 sq ft at a time to avoid abatement. Plan in place, maybe can negotiate with firefighters. Every month take a room and work on it. Nathan will work on it.

Survey

Nathan reported. CCMSD as had a lot of surveys this fall. He asked Mel to put together a list of all things needed worked on. Biggest one is – doorknobs – safety. Nursing home survey. Was on the list. \$42.00/doorknob. \$79.00 for toggle. No wiggle room. See survey report/listing sent from Nathan.

Flooring

Nathan – get together with medical records, safety, - work with plan of correction for each section. Will call survey office and verify with them.

Professionally cleaned and stretched – will not be approved. Sent in 21st. they told him no.

Time frame. Nathan & Sandy discussed patient rooms. Tile with covering. Industrial epoxy with sandpaper – type. Will make it rough. Reputation in same category as having an abatement team come in. Could lead to complications if we want to remove the floor in the future.

Risk – not that great. If we disturb 160 ft (160 tiles) get into asbestos removal problem.

Age – carpet. May not be a concern because it is fragile.

Floor prep – glue down & sealer.

Sandy - Glue guns / heat gun can strip carpet.

Discussion. Nathan - Used blade on sawzall. Installation persons to install.

\$75,000.00 – where will it come from.

Nathan – do we want to address all these corrections in one project.

Judy H – many are general maintenance. Why was this not done prior to this date. Exposed light bulbs, etc. in general care areas. Was a fire entrance, now is not. Rules have changed ... establish fire plan to update and correct.

Joe – in the course of maintenance we have authority to state that “this is what it was, this is what will happen going forward.

Ex: fire extinguishers. Outdated. The one fire extinguisher was an unmarked one...

Last year a code change somewhere or other changes from year to year. Survey inspectors catch other things. Standard changed to within 6 feet (correct distance?)

Nathan – total costs – to attach as a project or look at it a little at a time.

Judy H – All has to be done to be brought under code. Including floor.

Nathan – have a plan with date of completion.

Judy H – figure the high, but probably can get at less expense.

Sandy – why does flooring come up now? Most quotes were \$30,000 to \$45,000.

Joe – need to get bids. Order of magnitude of what is looked at.

Sandy – flooring - \$50,000 and installation another \$25,000?

Last year quote from Hill \$45,129.00 for hall. \$25,163.00 patient rooms. Quotes when Ken was here.

Judy H - It won't cost to get a quote. We need to contact Lowes, Home Depot, Menard's, Home Depot, Flooring America, etc. They may work with us on discount.

Nathan – criteria. Suitable flooring for what has to be (over tile will have imperfections).

Sandy – total is \$84,107.79. Take away flooring = \$6,107.79 to fix all other items.

Nathan – can give State “will be scheduled by”. All but carpet will be eliminated.

Replacement of flooring for entrance, patient rooms will be scheduled after that time...

Part of plan is how we will monitor and follow up, etc. Locks: dual mechanism vs single mechanism.

In agreement that Nathan will word it that “work will be scheduled within a year” ... for flooring.

Cash Flow

Update with Athena. Cash flow from bills coming back in is...

August deposits - \$770,000.00 deposits. Right on track for budget.

September deposits - \$under 400,000.00

October to 27th- \$300,000.00

Bonnie & Nathan are working hard on working to fight Athena. Last two weeks having to work a new plan.

Athena has gotten themselves into a situation where they were not aware of the magnitude of the problems.

Carey – we thought she was knowledgeable enough to turn things around. It is not happening.

We need to have someone who can work with Athena to write new programs. Pope & Connor is the only one who can do this.

We have to get through this. Pope & Connor has started. Working on chargemaster, and will work on step by step.

Payables - \$650,000.00

Receivables - \$900,000.00 in Athena.

They are out there but can not get the money in the bank.

Next week

Payroll, quarterly taxes, bed tax.

\$276,965.80.00 in Trustee account now, right Judy B.?

Judy H – are we going to recoup any of this from Athena?

Bonnie – even billers are not even able to attract one.

Losing our biller when we took over the accounts was a huge loss. It has been extremely difficult. We should be at least receive into bank.

With Pope & Connor we are looking on 30 to 60 days before cash comes in.

Nathan – Athena is supposed to be doing a lot of things for us, which are not being done. Not just holding of it out there and not getting it to our door. Extra costs of staff time, etc. Getting further and further behind.

Bonnie – 400 charges needed to be entered that are not in yet.

Nathan – we were right on target with what we thought before.

Sandy – what is the answer doing so much by hand. What would it do to write a statement to the customer so some of this can go out privately. I know Medicare has to be billed thru the customer.

Nathan – most is being manually hand-billed. Some of the accounts are being entered manually into the Medicare website. That is where the bulk is coming in now.

Bonnie – so labor intensive. Have to get things done. Slower to get it in, and slower to get our money. If not entered by 5th, not shown on that month's statements.

Nathan – Bonnie –email to Athena. Major meeting on Wednesday. Calling in the extra help. I hope Pope & Connor will help us come together in the next few weeks.

Athena did not know the magnitude of Razor problems. Connecting Pope & Connor with the Athena trainers so we can get our stuff going.

In the meantime, we need to find a body of cash to bring it in.

We need to put in some cash to pay money

Sandy – if we take \$250,000.00 from Trustee account and ask for loan from bank for \$150,000.00 that will give us two months (Nathan).

Tax distributions will come in November and December and January.

Joe – if we can brace ourselves for two months, until the taxes come in, we should be able to

Motion for \$270,000 out of trustee (balance is \$276,965.80) for operating expense. And approach bank for loan for \$150,000.00.

Roger – line of credit. When you get some in you pay it back a little bit.

Sandy – last time they required the financials.

Nathan – are putting together something on

Joe – will share them with accounts receivables.

Secured by future earnings.

Motion: Judy H moved to \$270,000.00 out of trustee for operation expenses, and approach bank for line of credit for \$150,000.00. Roger seconded. Motion carried.

Judy B will write a check for the \$270,000.00.

Sandy – Carey gave her resignation, so does Bonnie have someone to suggest to take her place? Stress was high for her.

Bonnie – we have to get our programs replaced and get things turned around before we can hire another person.

Will use Pope & Connor's expertise at this time, cost is an hourly rate.

Will work with the business office to get thru it.

Nathan – are working at the facility & allocate proper

Sandy – when you submit this plan of correction, can you submit information about Athena?

Nathan – they are not going to care... Will submit report a third time tomorrow.

Dr. Woodell – agreement – he is excited about working with us. Weekends (part time) work schedule at this time.

Bob Cummings – he has not given us a firm date when he will return – his mother's death. Funeral is Saturday. Memorial established. Flowers at the service. Trustees to sign card, and give private donation.

Meeting – November planning meeting. After election. Cooperstown November 16th for Joe Rude. Joe will talk to Ross Morgan at Eide Bailey at that meeting.

Discussion on meeting dates. November 17, 18 not available, November 22, Tuesday – November 29th.

May want to choose beginning of December or after Christmas.

Postpone until sometime in December.

Wait for Joe to see paperwork for retreat date.

Next General Meeting is November 22.

Foundation money - foundation divided into funds for specific donation requests. Betty and Kathy said they had money for the flooring to get it done. We can call and talk to them to see if they do in fact have money for flooring. We can request that. Nathan will call them. Then Connie will write a letter of request.

Motion: Roger moved to request from the Foundation, money for flooring, if they have the money for it. Up to the amount they have available. Judy B seconded. Motion carried.

Money to come out of Trustee account. \$1000.00 earnest money. Judy B will take care of it. Wait on the check until the offer is signed by Debbie Kuhns. Then Judy can cut the check to First American Title.

Motion Judy H moved to take \$1000.00 out of Trustee account for First American Title for earnest money for the land contract. Roger seconded. Motion carried.

Sandy will sign contract and get it to Kyle. Sandy will let everyone know when each step is completed.

Motion Judy H made the motion to adjourn at 2:25 p.m. Roger J seconded. Motion carried.
Meeting Adjourned at 2:25 p.m.